

Bnos Bracha-03009745 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status	
Off-Site Assessment Tool	Off-Site Assessment Tool	Civil Rights		803	04/23/2018	CAP Accepted	
Corrective Action History			CAP Accepted Lorena Paredes 04/23/2018 09:46 PM	CAP Accepted			
			CAP Submitted CHAVA BLOCH 04/14/2018 09:48 PM	4/10/18 See attached revised civil rights policy, adopted and effective immediately.			
			Flagged Lorena Paredes 03/23/2018 07:35 AM	SFAs must have a procedure for receiving and processing complaints alleging discrimination in the school meal programs. Complaints can be verbal or written.. The USDA Program Discrimination Complaint Form (#148) can be used and is available on the Department Of Agriculture web site at: www.nj.gov/agriculture/applic/forms/#5 . Civil rights complaints can either be sent to the New Jersey Division of Food and Nutrition which is turn will forward the complaint to the Civil Rights Division of the Regional USDA Food and Nutrition Services Office. Complaints can also be sent directly to the U.S. Department of Agriculture by (1) mail: Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov . Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Off-Site Assessment Tool	Off-Site Assessment Tool	Verification		200	04/23/2018	CAP Accepted	
Corrective Action History			CAP Accepted Lorena Paredes 04/23/2018 09:47 PM	CAP Accepted			
			CAP Submitted CHAVA BLOCH 04/14/2018 09:48 PM	4/10/2018 Going forward, the verification collection report will be submitted in a timely manner, following all dates posted in SNEARS. To ensure this, all officials will be reminded to complete their part in the process on time.			
			Flagged Lorena Paredes 03/23/2018 07:35 AM	Part 1 of the Verification Collection Report was not electronically submitted in SNEARS by October 30th. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Off-Site Assessment Tool	Off-Site Assessment Tool	Certification and Benefit Issuance		121	04/23/2018	CAP Removed	
Corrective Action History			CAP Removed Lorena Paredes 02/09/2018 10:16 AM	CAP Removed			
			Flagged CHAVA BLOCH 09/10/2017 10:38 PM				

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On-Site Assessment Tool	On-Site Assessment Tool	Verification		214	04/23/2018	CAP Accepted	
Corrective Action History			CAP Accepted Lorena Paredes 04/23/2018 09:49 PM	CAP Accepted			
			CAP Submitted CHAVA BLOCH 04/14/2018 09:49 PM	4/10/2018 Going forward I will make sure that all benefits that are reduced or terminated for any household, due to verification, will be given 10 calendar days written notice of the change before the change actually goes into effect. I reviewed the verification webinar and will make sure to follow all the proper procedures.			
			Flagged Lorena Paredes 03/23/2018 07:36 AM	Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	Bnos Brocha	403	04/23/2018	CAP Accepted	
Corrective Action History			CAP Accepted Lorena Paredes 04/23/2018 09:48 PM	CAP Accepted			
			CAP Submitted CHAVA BLOCH 04/14/2018 09:49 PM	4/12/2018 On 4/11/2018 we had a meeting with the kitchen staff, going over again the requirements and regulations that need to be followed in making sure that all the classes have the correct meal components to be able to offer the students their meals. We discussed that there needs to be two varieties of milk in each classroom during each meal and which varieties of milk it can be.			
			Flagged Lorena Paredes 03/23/2018 07:35 AM	At lunchtime, the kindergarten classes were not offered two varieties of milk until SA reviewer made mention of it. At that time, only one 8 oz. bottle was bought into the last classroom. A minimum of two varieties of fluid milk must be offered throughout the lunch meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Food Safety, Storage and Buy American	Bnos Brocha	1410	04/23/2018	CAP Accepted	
Corrective Action History			CAP Accepted Lorena Paredes 04/23/2018 09:48 PM	CAP Accepted			
			CAP Submitted CHAVA BLOCH 04/14/2018 09:49 PM	4/10/18 Going forward we will adhere to the Buy American provision and make sure that all products are from America. This provision was reviewed with all staff that are involved in the purchasing of goods and components.			
			Flagged Lorena Paredes 03/23/2018 07:36 AM	The review of products on-site at reviewed schools or at off-site storage facilities indicated violations with Buy American for tomato sauce made in Canada. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			